

CONSTITUTION of MIND YOUR HEAD

- 1 The **name** of the campaign is Mind Your Head ('the Campaign').
- 2 The Campaign's **purpose** is to raise awareness and reduce the stigma of mental health issues. Its membership is all Student Members.
- 3 The Campaign has an **executive** which is responsible, and accountable to Council, for the achievement of the campaign's purpose, and for the campaign's good management.
 - 3.1 The executive is led by two co-chairs. Each co-chair serves for one calendar year from the date of election.
 - 3.2 The OUSU Vice-President for Welfare and Equal Opportunities ('the VP') is a member of the executive.
 - 3.3 The co-chairs may create additional executive positions, and may create working groups. Each working group will have one or two leaders, appointed by the co-chairs. The leader(s) of a working group, in consultation with the co-chairs, may appoint members to their working group.
 - 3.4 A co-chair, or any other executive member (other than the VP), may resign and be replaced under 3.1 or 3.3 respectively. They must also be replaced if removed by Council.
 - 3.5 All executive positions (except for the VP) should where possible be elected in a meeting which any student member can attend. This will ordinarily happen in Trinity Term, unless the co-chairs decide otherwise. The election (including its timing, location and the voting procedure) should be advertised to all students at least two weeks in advance of the meeting.
 - 3.6 Where an election is not possible for a position, as determined by the executive, the co-chairs may appoint to that position for a temporary period of no longer than a term.
 - 3.7 Where all executive positions are filled by undergraduate students, the executive shall create an additional executive position that is only open to graduate students (along with any other criteria that the executive decide to add), to ensure that there is always at least one member who is a Graduate.
 - 3.8 A member of the Executive can be removed from office by a two-thirds vote of the Executive. Any removal may only occur if

Deleted: who are appointed by the executive whenever a position becomes vacant

Deleted: appointment

Deleted: , who will also be part of the executive.

[the member has been given at least a week's notice, and has been given the opportunity to reply.](#)

- 4 The executive may organise and hold **events**. These events will be open to all student members by default. Restricting a particular event to particular student members is at the discretion of the executive.
- 5 The executive organises its own procedure, including [attendance, decision-making, voting and quorum at executive meetings](#).
- 6 The executive is **responsible** for the overall organisation and running of the Campaign. Furthermore, they must fulfil the following duties.
 - 6.1 The executive must prepare a **budget** once a year for the approval of [the Chief Executive Officer](#).
 - 6.2 The executive must only incur **expenditure** where authorised by the approved budget. If money must be spent outside of the budget due to unforeseen circumstances, expenditure may be authorised by the VP, [in consultation with the Chief Executive Officer](#).
 - 6.3 The co-chairs, in consultation with the VP, must **report** each Term to Council [on the Campaign's activities and finances](#).
- 7 Only the VP shall have **financial authority**. The VP must not prevent the Campaign from incurring expenditure on costs which are detailed in the budget.
- 8 The co-chairs have ownership of the Campaign's **vote in OUSU Council**. By default, one of the co-chairs will vote in Council on behalf of the Campaign. The co-chairs may also choose to allow another member of the executive to vote in Council on behalf of the Campaign, provided that that member would not otherwise be a voting member of Council.
- 9 The Campaign's **complaints** and dispute resolution procedure is OUSU's statutory complaints procedure.
- 10 The constitution may be **amended** at any time through a vote at an executive meeting, provided that at least one quarter of executive members are in attendance and that at least two thirds of those in attendance vote in favour of the amendment. The amendments must then be approved by Council. If 'one quarter' or 'two thirds' gives a fraction, the number shall be rounded up to give a whole number of executive members and executive meeting attendees respectively.

Deleted: Council

Deleted: and the Board

CONSTITUTION of SUSPENDED STUDENTS' CAMPAIGN

- 1 The **name** of the campaign is Suspended Students' Campaign ("the Campaign").
- 2 The Campaign's **purpose** is to improve the experience of Oxford students who suspend their studies. The campaign will set its short and medium term goals each Michaelmas Term.
- 3 The Campaign is open to all OUSU's **student members**.
- 4 The Campaign has an **executive**, which is responsible, and accountable to Council, for the achievement of the campaign's purpose, and for the campaign's good management.
 - 4.1 The executive is led by a Chair (or two Co-Chairs, if the executive decide this) who is elected each Hilary Term. The Chair serves from the date of election until the end of the following Hilary Term.
 - 4.2 The OUSU Vice-President (Access & Academic Affairs) ('the VP') is *ex officio* a member of the executive and Returning Officer for the election of the Executive.
 - 4.3 The Executive will also comprise: the Chair (or Co-Chairs), a Vice-Chair (or two Vice-Chairs), a Secretary, a Social Media and Publicity Officer, an Events Secretary and any other positions that the Executive may, from time to time, create.
 - 4.4 Members of the Executive shall be decided by an election in Hilary Term, in a manner to be determined by the Executive. The Executive may also co-opt members of the Executive where there is a vacancy and a meeting cannot be called. Any co-option must be ratified by the next Campaign meeting. The election (including its timing, location and the voting procedure) should be advertised to all students at least two weeks in advance of the meeting.
 - 4.5 Where all executive positions are filled by undergraduate students, the executive shall create an additional executive position that is only open to graduate students (along with any other criteria that the executive decide to add), to ensure that there is always at least one member who is a Graduate.

Deleted: Michaelmas

Deleted: at a Campaign meeting

Deleted: start

Deleted: Michaelmas

Deleted: four chairs of Working Groups (the names of which shall be determined, from time to time, by the Campaign),

Deleted: by vote in a Campaign meeting

- 4.6 The Chair, or any other Executive member (other than any member *ex officio*), may resign, or be removed from the Executive by Council resolution. The Campaign appoints any replacement Chair or member at a meeting.
- 4.7 A member of the Executive can be removed from office by a two-thirds vote in a meeting of the executive. Any removal may only occur if the member has been given at least a week's notice, and has been given the opportunity to reply.
- 5 The executive organises its own procedure, including attendance, decision-making, voting and quorum at **meetings** of the executive. The executive may also call and provide for open meetings when any Student Member may attend and vote.
- 6 The executive has the following **powers and responsibilities**: to run and make decisions on behalf of the Campaign; to appoint further Executive members to support their work; anything else related to the campaign's purpose, as it sees fit from time to time.
- 7 The Chair, in consultation with the Vice President (Access & Academic Affairs), must **report** each Term to Council on the Campaign's activities and finances.
- 8 The executive must prepare a **budget** each Michaelmas Term for the approval of the Chief Executive Officer. The executive must only incur expenditure where authorised by the approved budget or by the Chief Executive Officer. The VP (Access & Academic Affairs) shall have financial authority, and shall not unreasonably refuse this if the expenditure is in accordance with the agreed budget.
- 9 The Campaign's **complaints** and dispute resolution procedure is OUSU's statutory complaints procedure.
- 10 Any amendments to this constitution require the approval of a two-thirds vote of the executive, and then of Council.